



## Help for PerformancePLUS Report Filters

To enhance your experience running reports on state and district data in the New Hampshire PerformancePLUS site, Cyndy Carrier and Michael Schwartz of the New Hampshire Department of Education created the enclosed filter help content.

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## Classes Filter

When you run a report in Performance Tracker, before or after you select the report and assessment, you can apply a filter.

These are found below the list of reports on the report page.



If you are logged with SAU access, you might want to first select the District filter if you only want to see schools in one of your districts. You might also want to select the Schools filter to just look at certain schools. You might want to select the Teachers filter if you only want to see classes for one or more teachers. Please see District and Schools and Teachers Filter sheet for information regarding those filters.

You will then see something like this with your classes showing:

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**Class Subject:**

**Class Grade Level:**

☒ All Subjects+Grades

**School Year:**

Current List Filtered by: Year: 2008-09- ALL grades; ALL subjects; Org(s): Dist-001, NH (Demo), Dist-002, NH (Demo)  
Select one or more items from below (Items: 1128)

Include	Item		
<input type="checkbox"/>	Dist-001, NH (Demo) - Anderson, Angela - 2009-Algebra I -Part B(F)	High School	7
<input type="checkbox"/>	Dist-001, NH (Demo) - Anderson, Robert - 2009-Drawing I	High School	13
<input type="checkbox"/>	Dist-001, NH (Demo) - Anderson, Robert - 2009-Drawing I	High School	12
<input type="checkbox"/>	Dist-001, NH (Demo) - Anderson, Robert - 2009-Drawing II	High School	9
<input type="checkbox"/>	Dist-001, NH (Demo) - Anderson, Robert - 2009-Drawing II	High School	8
<input type="checkbox"/>	Dist-001, NH (Demo) - Anderson, Robert - 2009-Photography	High School	11
<input type="checkbox"/>	Dist-001, NH (Demo) - Anderson, Robert - 2009-Photography	High School	11
<input type="checkbox"/>	Dist-001, NH (Demo) - Andrews, Doris - 2009-NH JAG (Q)	High School	5
<input type="checkbox"/>	Dist-001, NH (Demo) - Andrews, Doris - 2009-NH JAG (Q)	High School	10
<input type="checkbox"/>	Dist-001, NH (Demo) - Andrews, Doris - 2009-NH JAG (Q)	High School	12
<input type="checkbox"/>	Dist-001, NH (Demo) - Andrews, Doris - 2009-NH JAG (Q)	High School	5

<input type="checkbox"/>	Dist-002, NH (Demo) - Yacono, Julie - 2009-Health	Senior High School	19
<input type="checkbox"/>	Dist-002, NH (Demo) - Yacono, Julie - 2009-Health	Senior High School	26
<input type="checkbox"/>	Dist-002, NH (Demo) - Yacono, Julie - 2009-Health	Senior High School	15
<input type="checkbox"/>	Dist-002, NH (Demo) - Yacono, Julie - 2009-InterPer Relations	Senior High School	15

[Check All](#) [Un Check All](#)

Items: 1128

Select the class or classes you wish to have for your report. If you want all the classes, you can use Check All. If you want most of the classes, it could be easier to Check All and then uncheck the few classes you do not want included.

Once done with the filter you have 3 choices:

1. You can select OK and then do another selection without leaving the page.
2. You can select OK and Return, which will bring you to the report page in case you want to apply the School Year filter or another, or just to check all is fine before running the report.
3. You can click OK and Run Now, which will run your report.

It is wise to then select the School Year filter to indicate for what time period, like currently active, or a school year like 2008-09, you want students to be included or excluded. See more about the School Year filter in a separate explanation.

The School Year filter allows you to track students who were in school at a specific school or class or were active in a certain subgroup when the assessments you selected for your report were administered. This is quite helpful when refining your analysis for student achievement.

## District Filter

When you run a report in Performance Tracker, before or after you select the report and assessment, you can apply a filter.

These are found below the list of reports on the report page.



If you have logged in with SAU access, you might want to just look at data from one or two districts in the SAU.

To apply a Districts filter from the Student Filter Options, click on it to open your selection. You will see something like this, but it will have a list of your districts:

Select one or more items from below (Items: 2)

Include	Item
<input type="checkbox"/>	Dist-001, NH (Demo)
<input type="checkbox"/>	Dist-002, NH (Demo)

[Check All](#) [Un Check All](#)

Items: 2

Select the District(s) that you want. Once done with the filter you have 3 choices:

1. You can select OK and then do another selection without leaving the page.

2. You can select OK and Return, which will bring you to the report page in case you want to apply the School Year filter or another, or just to check all is fine before running the report.
3. You can click OK and Run Now, which will run your report.

It is wise to then select the School Year filter to indicate for what time period, like currently active, or a school year like 2008-09, you want those students to be included or excluded. See more about the School Year filter in a separate explanation.

The School Year filter allows you to track students who were in school at a specific school or class or were active in a certain subgroup when the assessments you selected for your report were administered. This is quite helpful when refining your analysis for student achievement.

## Dynamic Student Group Filter

When you run a report in Performance Tracker, before or after you select the report and assessment, you can apply a filter.

These are found below the list of reports on the report page.

**Demographic Filter Options**  
[Student Groups](#)   [Entry Date](#)  
[Student List](#)   [Race](#)  
[Gender](#)   [Dynamic Student Group](#)  
[IEP](#)   [LEP](#)  
[Town Responsible](#)

To apply a filter from the Dynamic Student Group filter, click on it to open your selection. You will see:

**Reports --> Filter criteria**  
**Show private groups?**

Current List Filtered by: State Student Groups Only  
Select one or more items from below (Items: 5)

Item	Equation	Dynamic Filter Values		
		Min	Max	
Absences nbr days	Dynamic Filter: =			
College Code	Dynamic Filter: =			
CTE Program	Dynamic Filter: =			
Suspended In School nbr days	Dynamic Filter: =			
Suspended Out of School nbr days	Dynamic Filter: =			

Multiple INCLUDE selections processed as

Items: 5

You can select >, <, <=, >=, -, between, or not between when determining the student group you seek. You can enter minimum and maximum amounts for numbers when using between and not between.

You will be able to refine your report with specific numbers for colleges and universities, CTE programs, days absent, ISS and OSS.

Keep in mind that there is only college and CTE data in for the school years 2006-07 and 2007-08.

Also, the attendance is uploaded in June of each year along with ISS (In School Suspension) and OSS (Out of School Suspension). Do not expect to find data for the current school year. It will be for the previous school

year. In other words, this data is most current for the school year 2008-09 when you are in the school year 2009-10.

It would be very helpful if you know what colleges you students went to when trying to extract this information as well as whether it was entered accurately for your students in the EOY reports.

If you want to include more than one of these filters, you can check more than one and then decide if you want to use the default OR or AND at the bottom. If you choose OR you will have both groups included. If you select AND, you will have the intersection of the two groups, which are only those students common to both groups.

**For College Code, you would use this list: (Drop the hyphen from your integer search, so UNH code would be 00258900 as an example)**

002579-00	NEW ENGLAND COLLEGE-GCS-UNDERGRADS
002580-00	SOUTHERN NEW HAMPSHIRE UNIVERSITY- GRAD SCHOOL
007555-00	LAKES REGION COMMUNITY COLLEGE
002579-00	NEW ENGLAND COLLEGE-SEMESTERS
002591-00	PLYMOUTH STATE UNIVERSITY
004729-00	HESSER COLLEGE -NASHUA SCHOOL 31
002579-00	NEW ENGLAND COLLEGE-GRADUATE CONTINUING STUDIES
002573-00	DARTMOUTH COLLEGE
002579-00	NEW ENGLAND COLLEGE 10 WEEK
002580-00	SOUTHERN NEW HAMPSHIRE UNIVERSITY- UNGRAD EVNG
002583-00	GREAT BAY COMMUNITY COLLEGE
031013-00	GRANITE STATE COLLEGE
002572-00	COLBY SAWYER COLLEGE
002580-00	SOUTHERN NEW HAMPSHIRE UNIVERSITY
002589-00	UNIVERSITY OF NEW HAMPSHIRE
007560-00	RIVER VALLEY COMMUNITY COLLEGE
004729-00	HESSER COLLEGE CONCORD SCHOOL 35
002573-00	DARTMOUTH COLLEGE MEDICAL SCHOOL
002582-00	MANCHESTER COMMUNITY COLLEGE
005291-00	WHITE MOUNTAINS COMMUNITY COLLEGE
004729-00	HESSER COLLEGE - SALEM SCHOOL 33
002580-00	SOUTHERN NEW HAMPSHIRE UNIVERSITY- UNGRAD DAY
002586-00	RIVIER COLLEGE
002573-03	DARTMOUTH COLLEGE MEDICAL SCHOOL
004729-00	HESSER COLLEGE - MANCHESTER SCHOOL 30
002581-00	NHTI - CONCORD'S COMMUNITY COLLEGE
002579-00	NEW ENGLAND COLLEGE - MASTER FINE ARTS
002587-00	SAINT ANSELM COLLEGE
002575-00	FRANKLIN PIERCE UNIVERSITY
002590-00	KEENE STATE COLLEGE
009236-00	NASHUA COMMUNITY COLLEGE
004729-00	HESSER COLLEGE -PORTSMOUTH SCHOOL 32

The number to the left of the college or university is what you would use.

**For the Career and Technical Education program, you would use this list for the numbers:**

10000	AGRICULTURE, GENERAL
	AG BUSINESS &
10101	MANAGEMENT
10201	AGRICULTURAL MECHANICS
10601	HORTICULTURE
10605	LANDSCAPING & GRNDSKPING

10901	ANIMAL SCIENCES, GENERAL
19999	AGRICULTURE OPERATIONS
30101	NATURAL RESOURCES
30511	FORESTRY TECHNOLOGY
90702	DIGITAL COMMUNICATIONS
100202	RADIO & TV BROADCASTING
100305	GRAPHIC ARTS
110201	COMPUTER PROGRAMMING
110301	DATA PROCESSING TECH
110899	COMPUTER SOFTWARE APPS
110901	COMPUTER SYS NETWORKING
120401	COSMETOLOGY
120500	COOKING & CULINARY ARTS
120504	RESTAURANT MANAGEMENT
131206	TEACHER EDUCATION
	EARLY CHILDHOOD
131210	EDUCATION
140101	ENGINEERING TECHNOLOGY
150405	ROBOTIC TECHNOLOGY
151201	COMPUTER ENGINEERING
151301	DRAFTING, GENERAL
261201	BIOTECHNOLOGY
439999	SECURITY & PROTECTIVE SVC
460201	CARPENTRY/CARPENTER
460302	ELECTRICIAN
460401	BUILDING MAINTENANCE
460599	PLUMBING/WATER SUPPLY
470103	COMMUNICATIONS SYSTEMS
470104	COMPUTER INSTALL/REPAIR
470105	INDUSTRIAL ELECTRONICS
470201	HEATING/REFRIGERATION
470302	HEAVY EQUIP MAINTENANCE
470603	AUTOMOTIVE BODY REPAIR
470604	AUTOMOTIVE MECHANICS
480503	MACHINE SHOP TECHNOLOGY
480508	WELDING TECHNOLOGY
480703	CABINET MAKING/MILLWORK
500699	FILM/VIDEO/PHOTO ARTS
519999	HEALTH PROFESSIONS
520302	ACCOUNTING TECHNICIAN
520407	BUSINESS/TECH/DATA ENTRY
520408	GENERAL OFFICE
520801	FINANCE, GENERAL
520803	BANKING & FINANCIAL SVC
520903	TRAVEL & TOURISM SERVICES
	HOTEL/MOTEL
520904	ADMINISTRATION
521899	GENERAL MARKETING

Once done, you have 3 choices:

1. You can select **OK** and then do another selection without leaving the page, like changing the grade or year to get different students to add.



2. You can select **OK and Return**, which will bring you to the report page in case you want to apply the School Year filter or another, or just to check all is fine before running the report.
3. You can click **OK and Run Now**, which will run your report.

It is wise to then select the School Year filter to indicate for what time period, like currently active, or a school year like 2008-09, you want those students to be included or excluded. See more about the School Year filter in a separate explanation.

The School Year filter allows you to track students who were in school at a specific school or class or were active in a certain subgroup when the assessments you selected for your report were administered. This is quite helpful when refining your analysis for student achievement.

## Entry Date Filter

When you run a report in Performance Tracker, before or after you select the report and assessment, you can apply a filter.

These are found below the list of reports on the report page.



To apply a filter from the Entry Date filter, click on it to open your selection. You will see:

A screenshot of the 'Entry Date' filter dialog box. At the top, there is a purple header bar with the text 'Reports -> Filter criteria'. Below the header, the text reads: 'To filter the results by the date that the student entered your district, please enter the date range below.' This is followed by the label 'Student Entry Date between' and two empty text boxes separated by the word 'and'. Below the text boxes, there is an example: 'For example: If you to want to include students who have been in the district for more than 2 years then enter 09/01/1980 in the first textbox and enter 09/01/2006 in the second text box'. A 'Note:' section follows, stating: 'If your district has not supplied the Student's district entry date in their student demographic information, then this filter will not return any results.' Below the note, it says '2,667 students have an entry date.' and '0 students do not an entry date.' At the bottom left, there is an 'OK' button.

Taking the writing inside this filter to make it larger:

To filter the results by the date that the student entered your district, please enter the date **range** below.  
Student Entry Date between    and

You will put in the date range for searching for students within that time period for their entry.

For example:

If you to want to include students who have been in the district for more than 2 years then enter 09/01/1980 in the first textbox and enter 09/01/2008 in the second text box. By giving such a span in years, you will get all students who have been in district for more

than the 2 years.

**Note:**

If your district has not supplied the Student's district entry date in their student demographic information, then this filter will not return any results.

You might want to just look at students who entered your school during one school year. You would then enter a date range like:

Student Entry Date between 8/28/2008 and 6/30/2009

Click OK when you are done.

It is wise to then select the School Year filter to indicate for what time period, like currently active, or a school year like 2008-09, you want those students to be included or excluded. See more about the School Year filter in a separate explanation.

The School Year filter allows you to track students who were in school at a specific school or class or were active in a certain subgroup when the assessments you selected for your report were administered. This is quite helpful when refining your analysis for student achievement.

## Gender Filter

When you run a report in Performance Tracker, before or after you select the report and assessment, you can apply a filter.

These are found below the list of reports on the report page.

**Demographic Filter Options**  
[Student Groups](#)   [Entry Date](#)  
[Student List](#)   [Race](#)  
[Gender](#)   [Dynamic Student Group](#)  
[IEP](#)   [LEP](#)  
[Town Responsible](#)

To apply a filter from the Gender filter., click on it to open your selection. You will see:

[Reports](#) -> Filter criteria

Select one or more items from below (Items: 2)

Include	Item
<input type="checkbox"/>	Female
<input type="checkbox"/>	Male

[Check All](#)   [Un Check All](#)

Items: 2

You can select either Female or Male by clicking in the box to the left.

Once done with the filter you have 3 choices:

1. You can select OK and then do another selection without leaving the page.  
However, with this filter doing both would simply give you all the students and so it would defeat the purpose of this filter.

2. You can select OK and Return, which will bring you to the report page in case you want to apply the School Year filter or another, or just to check all is fine before running the report.
3. You can click OK and Run Now, which will run your report.

It is wise to then select the School Year filter to indicate for what time period, like currently active, or a school year like 2008-09, you want those students to be included or excluded. See more about the School Year filter in a separate explanation.

The School Year filter allows you to track students who were in school at a specific school or class or were active in a certain subgroup when the assessments you selected for your report were administered. This is quite helpful when refining your analysis for student achievement.

# IEP Filter

When you run a report in Performance Tracker, before or after you select the report and assessment, you can apply a filter.

These are found below the list of reports on the report page.

**Demographic Filter Options**  
[Student Groups](#)   [Entry Date](#)  
[Student List](#)   [Race](#)  
[Gender](#)   [Dynamic Student Group](#)  
[IEP](#)   [LEP](#)  
[Town Responsible](#)

To apply a filter from the Student Group filter, click on it to open your selection. You will see:

[Reports](#) --> [Filter criteria](#)

Current List Filtered by: State Student Groups and Dist-001, NH (Demo)  
Select one or more items from below (Items: 31)

Include	Exclude	Item		
<input type="checkbox"/>	<input type="checkbox"/>	State	IEP (Individualized Education Plan)	(*)
<input type="checkbox"/>	<input type="checkbox"/>	State	IEP-Gifted	
<input type="checkbox"/>	<input type="checkbox"/>	State	IEP-Primary - Autism	(*)
<input type="checkbox"/>	<input type="checkbox"/>	State	IEP-Primary - Deaf-blindness	
<input type="checkbox"/>	<input type="checkbox"/>	State	IEP-Primary - Deafness	
<input type="checkbox"/>	<input type="checkbox"/>	State	IEP-Primary - Developmental Delay	(*)
<input type="checkbox"/>	<input type="checkbox"/>	State	IEP-Primary - Emotional Disturbance	
<input type="checkbox"/>	<input type="checkbox"/>	State	IEP-Primary - Established Condition(s)	
<input type="checkbox"/>	<input type="checkbox"/>	State	IEP-Primary - Hearing Impairments	(*)
<input type="checkbox"/>	<input type="checkbox"/>	State	IEP-Primary - Mental Retardation	(*)
<input type="checkbox"/>	<input type="checkbox"/>	State	IEP-Primary - Multiple Disabilities	
<input type="checkbox"/>	<input type="checkbox"/>	State	IEP-Primary - Orthopedic Impairment	
<input type="checkbox"/>	<input type="checkbox"/>	State	IEP-Primary - Other Health Impairments	
<input type="checkbox"/>	<input type="checkbox"/>	State	IEP-Primary - Specific Learning Disability	(*)
<input type="checkbox"/>	<input type="checkbox"/>	State	IEP-Primary - Speech-Language Impairments	(*)
<input type="checkbox"/>	<input type="checkbox"/>	State	IEP-Primary - Traumatic Brain Injury	
<input type="checkbox"/>	<input type="checkbox"/>	State	IEP-Primary - Visual Impairments	
<input type="checkbox"/>	<input type="checkbox"/>	State	IEP-Secondary - Autism	
<input type="checkbox"/>	<input type="checkbox"/>	State	IEP-Secondary - Deaf-blindness	
<input type="checkbox"/>	<input type="checkbox"/>	State	IEP-Secondary - Deafness	

However, there are more actual choices when you select this filter than what is shown in this image.

You can select any of these filters to put constraints on your report.

Clicking in the left-hand box will include the filter so you have only those students included in that filter and no others. For example, if you clicked IEP, you would only see students who have an IEP in your school and no other students.

Clicking in the right-hand box will exclude those students in that group, so that you will see only those students who do not have an IEP.

If you want to include more than one of these filters, you can check more than one and then decide if you want to use the default OR or AND at the bottom. If you choose OR you will have both groups included. If you select AND, you will have the intersection of the two groups: only those students common to both groups.

Once done with the filter you have 3 choices:

1. You can select OK and then do another selection without leaving the page.
2. You can select OK and Return, which will bring you to the report page in case you want to apply the School Year filter or another, or just to check all is fine before running the report.
3. You can click OK and Run Now, which will run your report.

It is wise to then select the School Year filter to indicate for what time period, like currently active, or a school year like 2008-09, you want those students to be included or excluded. See more about the School Year filter in a separate explanation.

The School Year filter allows you to track students who were in school at a specific school or class or were active in a certain subgroup when the assessments you selected for your report were administered. This is quite helpful when refining your analysis for student achievement.

## LEP Filter

When you run a report in Performance Tracker, before or after you select the report and assessment, you can apply a filter.

These are found below the list of reports on the report page.

**Demographic Filter Options**  
[Student Groups](#)   [Entry Date](#)  
[Student List](#)   [Race](#)  
[Gender](#)   [Dynamic Student Group](#)  
[IEP](#)   [LEP](#)  
[Town Responsible](#)

To apply a filter from the LEP filter, click on it to open your selection. You will see:

**Reports** --> Filter criteria

Current List Filtered by: State Student Groups and Dist-001, NH (Demo)  
Select one or more items from below (Items: 6)

Include	Exclude	Item
<input type="checkbox"/>	<input type="checkbox"/>	State LEP-1st Year Monitor
<input type="checkbox"/>	<input type="checkbox"/>	State LEP-2nd Year Monitor
<input type="checkbox"/>	<input type="checkbox"/>	State LEP-Eligible - ESOL Teacher Not Available
<input type="checkbox"/>	<input type="checkbox"/>	State LEP-Eligible - Not Receiving Services
<input type="checkbox"/>	<input type="checkbox"/>	State LEP-Eligible - Parent Declined Services
<input type="checkbox"/>	<input type="checkbox"/>	State LEP-Receiving (*)

[Check All](#)   [Un Check All](#)  
Multiple INCLUDE selections processed as   
Items: 6

You can select any of these filters to put constraints on your report.



Clicking in the left-hand box will include the filter so you have only those students included in that filter and no others. For example, if you clicked LEP Receiving, you would only see students receiving LEP in the your school and no other students.

Clicking in the right-hand box will exclude those students in that group, so that you will see all students, except those you selected. Clicking on LEP-Receiving would show all students except those receiving LEP.

If you want to include more than one of these filters, you can check more than one and then decide if you want to use the default OR or AND at the bottom. If you choose OR you will have both groups included. If you select AND, you will have the intersection of the two groups: only those students common to both groups.

Once done with the filter you have 3 choices:

1. You can select OK and then do another selection without leaving the page.
2. You can select OK and Return, which will bring you to the report page in case you want to apply the School Year filter or another, or just to check all is fine before running the report.
3. You can click OK and Run Now, which will run your report.

It is wise to then select the School Year filter to indicate for what time period, like currently active, or a school year like 2008-09, you want those students to be included or excluded. See more about the School Year filter in a separate explanation.

The School Year filter allows you to track students who were in school at a specific school or class or were active in a certain subgroup when the assessments you selected for your report were administered. This is quite helpful when refining your analysis for student achievement.

## Race Filter

When you run a report in Performance Tracker, before or after you select the report and assessment, you can apply a filter.

These are found below the list of reports on the report page.

**Demographic Filter Options**  
[Student Groups](#)   [Entry Date](#)  
[Student List](#)   [Race](#)  
[Gender](#)   [Dynamic Student Group](#)  
[IEP](#)   [LEP](#)  
[Town Responsible](#)

To apply a filter from the Race filter, click on it to open your selection. You will see::

[Reports](#) -> Filter criteria

Select one or more items from below (Items: 7)

Include	Item
<input type="checkbox"/>	White non-Hispanic
<input type="checkbox"/>	Black non-Hispanic
<input type="checkbox"/>	Latino/Hispanic
<input type="checkbox"/>	Asian or Pacific Islander
<input type="checkbox"/>	American Indian or Alaskan Native
<input type="checkbox"/>	Multiracial/Ethnic
<input type="checkbox"/>	Unspecified Race

[Check All](#)   [Un Check All](#)

Items: 7

You can select any of these filters to put constraints on your report.

Once done with the filter you have 3 choices:

1. You can select OK and then do another selection without leaving the page.
2. You can select OK and Return, which will bring you to the report page in case you want to apply the School Year filter or another, or just to check all is fine before running the report.
3. You can click OK and Run Now, which will run your report.

It is wise to then select the School Year filter to indicate for what time period, like currently active, or a school year like 2008-09, you want those students to be included or excluded. See more about the School Year filter in a separate explanation.

The School Year filter allows you to track students who were in school at a specific school or class or were active in a certain subgroup when the assessments you selected for your report were administered. This is quite helpful when refining your analysis for student achievement.

## Schools Filter

When you run a report in Performance Tracker, before or after you select the report and assessment, you can apply a filter.

These are found below the list of reports on the report page.



If you are logged with SAU access, you might want to first select the District filter if you only want to see schools in one of your districts. Please see District Filter sheet for information regarding that filter.

[Reports](#) → Filter criteria

Current List Filtered by: Org(s): Dist-001, NH (Demo)  
Select one or more items from below (Items: 5)

Include	Item
<input checked="" type="checkbox"/>	Dist-001, NH (Demo) - Birch Elementary
<input type="checkbox"/>	Dist-001, NH (Demo) - High School
<input type="checkbox"/>	Dist-001, NH (Demo) - Maple Middle School
<input type="checkbox"/>	Dist-001, NH (Demo) - Oak Elementary
<input type="checkbox"/>	Dist-001, NH (Demo) - Pine Elementary

[Check All](#) [Un Check All](#)  
Items: 5

Select the school(s) that you wish to see in your report.

Once done with the filter you have 3 choices:

1. You can select OK and then do another selection without leaving the page.
2. You can select OK and Return, which will bring you to the report page in case you want to apply the School Year filter or another, or just to check all is fine before running the report.
3. You can click OK and Run Now, which will run your report.

It is wise to then select the School Year filter to indicate for what time period, like currently active, or a school year like 2008-09, you want those students to be included or excluded. See more about the School Year filter in a separate explanation.

The School Year filter allows you to track students who were in school at a specific school or class or were active in a certain subgroup when the assessments you selected for your report were administered. This is quite helpful when refining your analysis for student achievement.

## Student Group Filter

When you run a report in Performance Tracker, before or after you select the report and assessment, you can apply a filter.

These are found below the list of reports on the report page.



To apply a filter from the Student Group filter, click on it to open your selection. You will see:

Show private groups?

No



OK

Current List Filtered by: State Student Groups and Dist-001, NH (Demo)  
Select one or more items from below (Items: 33)

Include	Exclude	Item
<input type="checkbox"/>	<input type="checkbox"/>	State 21st Century
<input type="checkbox"/>	<input type="checkbox"/>	State Absences - 00-03 HALF days
<input type="checkbox"/>	<input type="checkbox"/>	State Absences - 04-07 HALF days
<input type="checkbox"/>	<input type="checkbox"/>	State Absences - 08-10 HALF days
<input type="checkbox"/>	<input type="checkbox"/>	State Absences - 11-20 HALF days
<input type="checkbox"/>	<input type="checkbox"/>	State Absences - 20+ HALF days
<input type="checkbox"/>	<input type="checkbox"/>	State Alt Assessment
<input type="checkbox"/>	<input type="checkbox"/>	State CTE Concentrators
<input type="checkbox"/>	<input type="checkbox"/>	State CTE Students
<input type="checkbox"/>	<input type="checkbox"/>	State Drop out - 18 and over
<input type="checkbox"/>	<input type="checkbox"/>	State Drop out - age 16-17
<input type="checkbox"/>	<input type="checkbox"/>	State Expulsion
<input type="checkbox"/>	<input type="checkbox"/>	State Intervention - Tier - 2 - Behavioral
<input type="checkbox"/>	<input type="checkbox"/>	State Intervention - Tier - 2 - Literacy
<input type="checkbox"/>	<input type="checkbox"/>	State Intervention - Tier - 2 - Math
<input type="checkbox"/>	<input type="checkbox"/>	State Intervention - Tier - 3 - Behavioral
<input type="checkbox"/>	<input type="checkbox"/>	State Intervention - Tier - 3 - Literacy
<input type="checkbox"/>	<input type="checkbox"/>	State Intervention - Tier - 3 - Math
<input type="checkbox"/>	<input type="checkbox"/>	State Intervention - Tier 1
<input type="checkbox"/>	<input type="checkbox"/>	State Nbr Schools Attended - 1
<input type="checkbox"/>	<input type="checkbox"/>	State Nbr Schools Attended - 2
<input type="checkbox"/>	<input type="checkbox"/>	State Nbr Schools Attended - 2+

<input type="checkbox"/>	<input type="checkbox"/>	State	Promotion - Completed
<input type="checkbox"/>	<input type="checkbox"/>	State	Promotion - Promoted
<input type="checkbox"/>	<input type="checkbox"/>	State	Promotion - Retained
<input type="checkbox"/>	<input type="checkbox"/>	State	Reading Recoverys
<input type="checkbox"/>	<input type="checkbox"/>	State	Suspended In School - 1 day
<input type="checkbox"/>	<input type="checkbox"/>	State	Suspended In School - 1+ day
<input type="checkbox"/>	<input type="checkbox"/>	State	Suspended Out of School - 1 day
<input type="checkbox"/>	<input type="checkbox"/>	State	Suspended Out of School - 1+ day
<input type="checkbox"/>	<input type="checkbox"/>	State	Tech Prep Students
<input type="checkbox"/>	<input type="checkbox"/>	State	Title I - Math
<input type="checkbox"/>	<input type="checkbox"/>	State	Title I - Reading

[Check All](#) [Un Check All](#)

Multiple **INCLUDE** selections processed as OR

Items: 33

You can select any of these filters to put constraints on your report.

Clicking on Yes to **Show private groups** allows you to see other users' groups created within your school. Focus Groups you created will be at the bottom of the list.

Some things to keep in mind regarding data accuracy:

- Number of Days Suspended In School – The number of days a student is suspended for a given year as an in school suspension. This information is received as part of the End of Year i4see submission. It is updated in P+ each August for the prior year. So this information is based upon the prior year's suspensions (e.g. after the end of the 08-09 school year and during the 09-10 school year, it will represent the number of days suspended during the 08-09 year.
- Number of Schools Attended 2 – This filter identifies any students who attended two different NH Public schools during a given year. This information is determined based upon the i4see End of Year submission. So in August the EOY data is used to update this information for the prior school year.



- Likewise absences are based on the End of Year i4see submission and is updated in P+ in August. When looking at absences, you will always be looking at the previous year.

Clicking in the left-hand box will include the filter so you have only those students included in that filter and no others. For example, if you clicked 21<sup>st</sup> Century, you would only see students in the 21<sup>st</sup> Century program in the your school and no other students.

Clicking in the right-hand box will exclude those students in that group, so that you will see all students, except those you selected. Clicking on 21<sup>st</sup> Century would show all students except those in the 21<sup>st</sup> Century program

If you want to include more than one of these filters, you can check more than one and then decide if you want to use the default OR or AND at the bottom. If you choose OR you will have both groups included. If you select AND, you will have the intersection of the two groups, only those students common to both groups.

Once done with the filter you have 3 choices:

1. You can select OK and then do another selection without leaving the page.
2. You can select OK and Return, which will bring you to the report page in case you want to apply the School Year filter or another, or just to check all is fine before running the report.
3. You can click OK and Run Now, which will run your report.

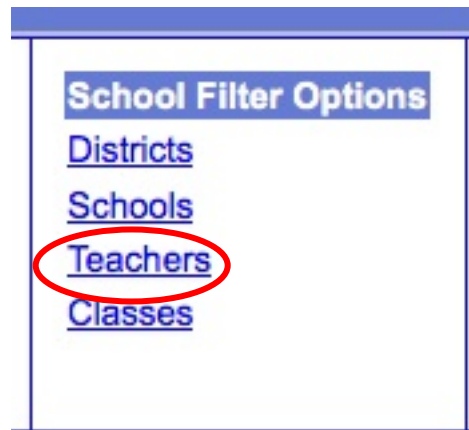
It is wise to then select the School Year filter to indicate for what time period, like currently active, or a school year like 2008-09, you want those students to be included or excluded. See more about the School Year filter in a separate explanation.

The School Year filter allows you to track students who were in school at a specific school or class or were active in a certain subgroup when the assessments you selected for your report were administered. This is quite helpful when refining your analysis for student achievement.

## Teachers Filter

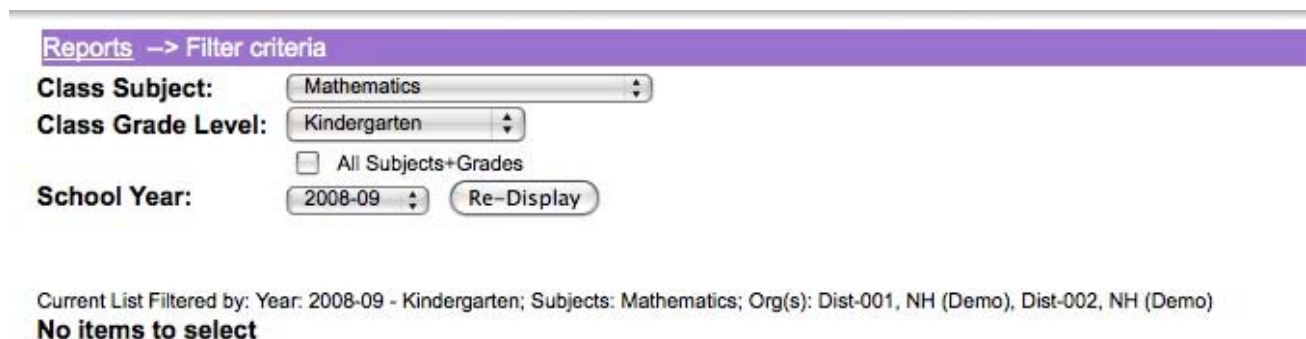
When you run a report in Performance Tracker, before or after you select the report and assessment, you can apply a filter.

These are found below the list of reports on the report page.



If you are logged with SAU access, you might want to first select the *District* filter if you only want to see schools in one of your districts. You might also want to select the *Schools* filter to just look at certain schools. Please see *District and Schools* Filter sheet for information regarding those filters.

You will then see something like this

A screenshot of a web application's filter criteria form. The form is titled "Reports -> Filter criteria" in a purple header. Below the header, there are three main sections: "Class Subject:" with a dropdown menu set to "Mathematics"; "Class Grade Level:" with a dropdown menu set to "Kindergarten" and an unchecked checkbox for "All Subjects+Grades"; and "School Year:" with a dropdown menu set to "2008-09" and a "Re-Display" button. Below the form, it says "Current List Filtered by: Year: 2008-09 - Kindergarten; Subjects: Mathematics; Org(s): Dist-001, NH (Demo), Dist-002, NH (Demo)" and "No items to select".

Select the Subject, Grade level and School Year.

You could alternatively select All Schools – Grades and then select the School Year.

**Reports --> Filter criteria**

**Class Subject:**

**Class Grade Level:**

☒ All Subjects+Grades

**School Year:**

Current List Filtered by: Year: 2008-09 - Kindergarten; Subjects: Mathematics; Org(s): Dist-001, NH (Demo), Dist-002, NH (Demo)  
**No items to select**

You will then see something like this:

**Reports --> Filter criteria**

**Class Subject:**

**Class Grade Level:**

☒ All Subjects+Grades

**School Year:**

Current List Filtered by: Year: 2008-09 - ALL grades; ALL subjects; Org(s): Dist-001, NH (Demo), Dist-002, NH (Demo)  
Select one or more items from below (Items: 178)

Include	Item	
<input type="checkbox"/>	Dist-001, NH (Demo) - Anderson, Angela	High School
<input type="checkbox"/>	Dist-001, NH (Demo) - Anderson, Robert	High School
<input type="checkbox"/>	Dist-001, NH (Demo) - Andrews, Doris	High School
<input type="checkbox"/>	Dist-001, NH (Demo) - Ascher, Sandra	High School
<input type="checkbox"/>	Dist-001, NH (Demo) - Barksdale, Tanya	High School
<input type="checkbox"/>	Dist-001, NH (Demo) - Belanger, Pamela	High School
<input type="checkbox"/>	Dist-001, NH (Demo) - Bochmann, Keith	High School
<input type="checkbox"/>	Dist-001, NH (Demo) - Bonk, Thomas	High School
<input type="checkbox"/>	Dist-001, NH (Demo) - Brenneman, Tricia	High School
<input type="checkbox"/>	Dist-001, NH (Demo) - Clark, Maria	High School
<input type="checkbox"/>	Dist-001, NH (Demo) - Constantine, Milinda	High School
<input type="checkbox"/>	Dist-001, NH (Demo) - Dixon, Richard	High School
<input type="checkbox"/>	Dist-001, NH (Demo) - Domoracki, Barbara	High School
<input type="checkbox"/>	Dist-001, NH (Demo) - Drowne, Scott	High School

<input type="checkbox"/>	Dist-002, NH (Demo) - Young, Shane
<input type="checkbox"/>	Dist-002, NH (Demo) - Young, Jennifer
<input type="checkbox"/>	Dist-002, NH (Demo) - Zimmer, Katherine

[Check All](#) [Un Check All](#)

Items: 178

Select the teacher(s) you wish to have for your report. If you want all the teachers, you can use Check All. If you want most of the teachers, it could be easier to Check All and then uncheck the few teachers you do not want included.

Once done with the filter you have 3 choices:

1. You can select OK and then do another selection without leaving the page.
2. You can select OK and Return, which will bring you to the report page in case you want to apply the School Year filter or another, or just to check all is fine before running the report.
3. You can click OK and Run Now, which will run your report.

It is wise to then select the School Year filter to indicate for what time period, like currently active, or a school year like 2008-09, you want students to be included or excluded. See more about the School Year filter in a separate explanation.

The School Year filter allows you to track students who were in school at a specific school or class or were active in a certain subgroup when the assessments you selected for your report were administered. This is quite helpful when refining your analysis for student achievement.

## Town Responsible Filter

When you run a report in Performance Tracker, before or after you select the report and assessment, you can apply a filter.

These are found below the list of reports on the report page.

**Demographic Filter Options**  
[Student Groups](#)   [Entry Date](#)  
[Student List](#)   [Race](#)  
[Gender](#)   [Dynamic Student Group](#)  
[IEP](#)   [LEP](#)  
[Town Responsible](#)


To apply a filter from the Town Responsible filter, click on it to open your selection. You will see:

Current List Filtered by: State Student Groups and Dist-001, NH (Demo), Dist-002, NH (Demo)  
Select one or more items from below (Items: 279)

Include	Exclude	Item	
<input type="checkbox"/>	<input type="checkbox"/>	State	Academy of Science and Design Charter School
<input type="checkbox"/>	<input type="checkbox"/>	State	Acworth
<input type="checkbox"/>	<input type="checkbox"/>	State	Albany
<input type="checkbox"/>	<input type="checkbox"/>	State	Alexandria
<input type="checkbox"/>	<input type="checkbox"/>	State	Allenstown
<input type="checkbox"/>	<input type="checkbox"/>	State	Alstead
<input type="checkbox"/>	<input type="checkbox"/>	State	Alton
<input type="checkbox"/>	<input type="checkbox"/>	State	Amherst
<input type="checkbox"/>	<input type="checkbox"/>	State	Andover
<input type="checkbox"/>	<input type="checkbox"/>	State	Antrim
<input type="checkbox"/>	<input type="checkbox"/>	State	Ashland
<input type="checkbox"/>	<input type="checkbox"/>	State	Atkinson
<input type="checkbox"/>	<input type="checkbox"/>	State	Auburn
<input type="checkbox"/>	<input type="checkbox"/>	State	Barnstead
<input type="checkbox"/>	<input type="checkbox"/>	State	Barrington
<input type="checkbox"/>	<input type="checkbox"/>	State	Bartlett
<input type="checkbox"/>	<input type="checkbox"/>	State	Bath
<input type="checkbox"/>	<input type="checkbox"/>	State	Bedford

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<input type="checkbox"/>	<input type="checkbox"/>	State	Whitefield
<input type="checkbox"/>	<input type="checkbox"/>	State	Wilmot
<input type="checkbox"/>	<input type="checkbox"/>	State	Wilton
<input type="checkbox"/>	<input type="checkbox"/>	State	Winchester
<input type="checkbox"/>	<input type="checkbox"/>	State	Windham
<input type="checkbox"/>	<input type="checkbox"/>	State	Windsor
<input type="checkbox"/>	<input type="checkbox"/>	State	Wolfeboro
<input type="checkbox"/>	<input type="checkbox"/>	State	Woodstock
<input type="checkbox"/>	<input type="checkbox"/>	State	Woodsville

[Check All](#)   [Un Check All](#)  
 Multiple **INCLUDE** selections processed as OR   
 Items: 279

Not all the towns available have been shown in the image above. There are 279 towns from which to pick. You might ask why all of these other towns not in your district. Because you get students from other towns moving in, you might want to see how students are faring from some of those sending towns.

You can select any of these filters to put constraints on your report.

Clicking in the left-hand box will include the filter so you have only those students included in that filter and no others. For example, if you clicked Acworth, you would only see students from Acworth in your school and no other students.

Clicking in the right-hand box will exclude those students in that group, so that you will see all students, but those you selected. Clicking on Acworth would show all students except those who come from Acworth.

If you want to include more than one of these filters, you can check more than one and then decide if you want to use the default OR or AND at the bottom. If you choose OR you will have both groups included. If you select AND, you will have the intersection of the two groups: only those students common to both groups.

Once done with the filter you have 3 choices:

1. You can select OK and then do another selection without leaving the page.

2. You can select OK and Return, which will bring you to the report page in case you want to apply the School Year filter or another, or just to check all is fine before running the report.
3. You can click OK and Run Now, which will run your report.

It is wise to then select the School Year filter to indicate for what time period, like currently active, or a school year like 2008-09, you want those students to be included or excluded. See more about the School Year filter in a separate explanation.

The School Year filter allows you to track students who were in school at a specific school or class or were active in a certain subgroup when the assessments you selected for your report were administered. This is quite helpful when refining your analysis for student achievement.

## **Upload Frequency for Assessment and Demographic Data in Performance Tracker**

### **ASSESSMENT SCORES**

- **NECAP**- NECAP scores are in Performance Plus (P+) two weeks after the results are released in late January or early February.
- **NWEA**-The NHDOE uploads NWEA scores once a week (this will include all schools that have closed their window on the assessment).
- **DIBELS** -The NHDOE uploads DIBELS once a week for those using Oregon's reporting. MClass data is now being uploaded on October 1<sup>st</sup> and May 1<sup>st</sup> and as requested.
- **AIMSWeb** - The NHDOE uploads this once a year in February.
- **ACCESS For ELL** (English Language Learners)-The NHDOE uploads this annually in May.
- **Stanford Reading First**- The NHDOE uploads this annually on July 1.

### **STUDENTS' DEMOGRAPHIC DATA, COURSES and CLASSES**

Beginning late August to early September, student roster data is sent to P+ based on the NECAP Label file. Beginning October 8<sup>th</sup> school rosters are uploaded based on the BOY (Beginning of Year submission). This file also includes ethnicity and race. This data is sent to P+ nightly. Only batches that are verified or certified are sent to them. Also, students who moved or do not have a BOY record and have a record in Submission Student Class are included in the upload.

- **Course and class uploads** are done nightly. This will not replace your old uploads, so either delete your last uploads first or edit your last upload to delete or add a few students to keep this accurate.
- **Attendance, discipline, town responsible, promotion, expulsion, entry date, number of schools attended and homeless** is uploaded with EOY at the end of the school year.
- **Town responsible, entry date, and homeless** are uploaded with EOY and then updated with the BOY in October.



## **Upload Frequency for Assessment and Demographic Data in Performance Tracker**

- **Title 1 for Math and Reading, and Reading Recovery** are uploaded with EOY Academic at the end of the school year.
- **IEP data** is uploaded with EOY and then updated with the BOY in October. Disability data is uploaded in September from the NHSEIS system.
- **Free and Reduced Lunch** is uploaded with the Fall F&R report beginning November 15<sup>th</sup>.
- **21<sup>st</sup> Century Community Learning Center** data is sent on June 1<sup>st</sup>.
- **Limited English Proficient (LEP)** data is submitted on November 15<sup>th</sup>.
- **Career and Technical Education (CTE)** data is pulled from the CaTE database on a nightly basis.
- **Interventions** are managed by locally by school districts.
- **College** data is updated around December 15<sup>th</sup>